

Subject: Campus visit to the University of Nottingham : Online data collection form

Dear Parent/Carer,

Your child/dependant has been invited to take part in a campus visit hosted by the University of Nottingham. The visit to the University gives students an insight into university life with the aim of raising aspirations and providing them with information, advice, and guidance. Students will participate in a range of interactive workshops, meet current student ambassadors and tour one of our campuses.

Below is a link to an online data collection form from our partners the East Midlands Widening Participation Research and Evaluation Partnership (EMWPREP). We are asking you to complete this form as it helps us to report on types of activities delivered, the numbers of young people taking part and is an aid in measuring the success of these activities.

[Online data collection form](#)

Who are EMWPREP?

EMWPREP is a collaboration of Midlands-based Higher Education providers. We manage a database which securely stores information about the type of activities our partners deliver and who takes part in them.

How do we collect information?

We ask for data collection forms to be completed when a young person takes part in an activity. The data collected on these forms is strictly confidential and stored securely on a web-enabled database.

Will we share the data you provide?

For research purposes we may share the data with our:

- partner universities and colleges,
- the young person's school or college,
- the young person school or college's Local Authority,
- third-party activity providers working with partner universities and colleges, and
- third-party data processors working with partner universities and colleges

We will **NEVER** publish your child / dependant's name or personal details or allow your child/dependant to be identified from the data in any such reports or publications.

What will you do with the information?

We may use the data to then link to other educational data already held about your child/dependant and we may also access this data and use it to see if university or college activities have made a difference to your child / dependant's future progression.

Why do we ask for your postcode?

Don't worry; we're not going to be sending you anything. The Government wants more young people from certain postcode areas to go into higher education and your postcode tells us how many young people in the area typically go to university.

Why are we asking about gender, disabilities and ethnicities?

There are some groups who are under-represented in Higher Education: young people with disabilities and special educational needs, young white and black men, young people whose parents

didn't go to university and young people in care for example. Having this information from you helps us to track the progression of young people from these groups through our research.

Do I have to complete the form?

Completion of the form is not compulsory, and non-completion of the form should not affect your child / dependant's participation in the activity. But please be assured that the information collected is strictly confidential and **by completing it you will help us evaluate the impact of the activities and inform our partners in the development of future activities, which will benefit future students.**

Further information about EMWPREP research can be found on their website - www.emwprep.ac.uk.

If you have any queries or would like to discuss the research in more detail, please do not hesitate to contact me on the details below.

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