



Anthony Gell School

Visitor and Contractor Information

We want to ensure your safety whilst visiting Anthony Gell School. You are receiving this information because you will have pre-booked a visit with us. **Contractors** should plan to visit outside of school hours (8.30am-3.30pm).

Please do not come to school if you are displaying one or more of these COVID-19 symptoms:

- A new, continuous cough
- A temperature above 37.8 degrees
- A loss of or change in sense of taste or smell

Please do not visit us if you have been asked to self-isolate and/or awaiting test results.

We will inform you if we have a COVID confirmed case if it is relevant to the nature of your visit.

On Arrival

- Please use the hand sanitising station to the right of the reception window
- You will be asked to sign in on a tablet, which is cleaned after each use. This is the track and trace system, which will remain on a secure sheet for 21 days then deleted. This allows school to notify you if there is a risk that you may have come into contact with a person confirmed with COVID-19
- You will be able to wear a mask in school if you are required to as part of your organisation's risk assessment
- Please observe social distancing whilst on the school premises
- You should only use the toilets upstairs from main reception

When moving around school

- You must wear a face covering when moving around the school
- Please follow our signage around the school as some areas are one-way
- Please observe good hand hygiene (washing, sanitising and no contact with face)

Upon leaving

- Inform staff on reception of your departure so that we can sign you out.

Thank you

Wood Street, Wirksworth, Derbyshire DE4 4DX

Headteacher: **Malcolm Kelly**