

Anthony Gell School

Student Policy for acceptable use of ICT

You are expected to read and understand this policy.

ICT Hardware and Network

All students

will use ICT equipment with care.

will report immediately any faults or problems to an ICT technician, via their teacher, and not make repairs, or fix it, however easy it may seem.

will ask their teacher to get an ICT technician if any cables are disconnected from the computers, they need to connect anything to the computers or network, other than memory sticks, there is a need to swap hardware, such as mice or keyboards between machines

will not unplug or disconnect and computer equipment or peripherals without permission

will not allow anyone else access to their network area and will make sure their password is secure.

will not connect personal laptops to the school's network without prior permission from an ICT technician.

Internet

The School uses the EMPSN Broadband access which is filtered by NewSweeper to help prevent access to undesirable web sites.

Students

are expected to be responsible for their own behavior on the Internet, just as they are anywhere else in school. This includes materials they choose to access, and language they use.

are expected not to deliberately seek out offensive or unsuitable materials when using the www. Should any pupils encounter any such material accidentally, they are expected to report it immediately to a teacher, so that someone in the ICT department can block further

access to the site.

are expected not to use any rude or offensive language in their email communications and contact only people they know or those a teacher has approved.

will not give out personal information about themselves or others and not make arrangements to contact someone unless this is part of an approved school project.

will only use computers for schoolwork and homework unless permission has been granted.

will not try to download programs from the www or bring programs from home. This is for both legal and security reasons.

Students who choose not to comply with these expectations will be warned. Appropriate sanctions will be put in place which might include restricted access to the school's facilities and/or to Internet resources.

Approved by governors 11.02.13