

# **ANTHONY GELL SCHOOL FOUNDATION.**

Charity registered in England & Wales No: 527178

From: The Secretary, Hugo Lane, 12 Little Bolehill, Bolehill, Matlock DE4 4GR. email: secy.agsf@gmail.com

## **Grant Information and Application Form**

### **BEFORE YOU FILL IN THE FORM:**

1. Please read the sheet attached.
2. Read through the whole application form before you start to fill it in. This will help you answer each question appropriately.
3. Check that you can meet the grant conditions.

**NOTE: Personal details will be held securely and not made available to any outside party.**

The Anthony Gell School Foundation operates within its charitable objects, which are:

- 1) To provide items, services and facilities for Anthony Gell School
- 2) To promote the education of persons who are in need of financial assistance in the following order of priority who are:
  - a) Attending the school; or
  - b) Have at any time attended the school; or
  - c) Are under the age of 25 and resident in the Parish of Wirksworth, and the surrounding villages

### **WHO CAN APPLY?**

This form is aimed at those in (2) above who may ask for specific assistance which would not normally be covered through the School itself. **The Foundation cannot give support to profit making or commercial organisations.**

### **WHAT TYPE OF PROJECTS CAN GET A GRANT?**

The Foundation has made grants to help with

- the provision of materials needed for specific education programmes
- the provision of financial assistance in response to specific short-term need
- the support of individuals starting out in higher education

The above are just examples.

### **WHO DECIDES?**

Your grant application will be considered by the Foundation Trustees at its next business meeting and will be assessed against the criteria on the application form and any additional information supplied. Each application is considered on merit and according to the availability of funds.

### **WHEN CAN WE APPLY?**

The Foundation normally meets in March, June, September and November each year, and will consider applications at these meetings. Your application should be with us one week prior to a scheduled meeting. Please contact the Secretary for the dates and deadlines.

Under some circumstances, the Chair of the Foundation may consider and decide upon an application in between meeting dates, subject to ratification at the next meeting.

### **HOW TO APPLY**

You must apply using the Grant application form (attached) and supply any information requested or your application will be void.

### **CONDITIONS**

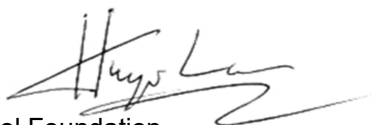
The Trustees may deem it appropriate in certain circumstances to attach conditions to the award of funds. These may include, but are not limited to:

- Presentation to the Trustees of financial records
- A report on how the funds have been utilised and what benefits have been enjoyed
- Further information relating to your request.

### **WHAT HAPPENS NEXT?**

We will acknowledge your application, informing you as to when it will be considered by Foundation. Should we require any further information, you will be contacted at this stage.

Hugo Lane  
Secretary, Anthony Gell School Foundation



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## **APPLICATION FOR GRANT**

(if you require this form in MS Word format, please contact [secy.agsf@gmail.com](mailto:secy.agsf@gmail.com))

### **About You**

Name	
Name of Project / Purpose of Grant	
Contact details <i>(for correspondence and/or to discuss elements of the project in greater depth)</i>	Name <i>(if someone other than above)</i> :
	Address:
	Email:
	Tel:
To whom should the cheque be paid should an award be made:	

### **About The Project You Would Like Us To Help Fund**

Describe what it is you wish to fund	<i>Be specific: what you will do, how you will do it and what you will be spending the grant on.</i>
What benefits do you expect from your project?	<i>How will the activity, and the grant, make a difference?</i>
Amount of Grant Requested	
Other funding sources: <i>(please provide as much detail as possible)</i>	<i>Have you been promised or secured funding from other sources?</i>
When will the project take place?	<i>Begin and end date(s)</i>

What will the grant pay for?	<i>Please provide a breakdown of costs (materials, travel, teaching costs etc)</i>
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*Additional Information: please give any further information which may be relevant to your application. Continue on another sheet if necessary.*

I confirm that the information in this application is correct and I am not applying on behalf of an organisation established or conducted for profit.  
 In the event of a grant being awarded I also undertake that I will abide by the conditions of the grant and will inform the Anthony Gell School Foundation of any change in circumstances that would effect this application.

Signature of Applicant ..... Date: .....

**PLEASE NOTE: If any false declaration is knowingly made, Anthony Gell School Foundation may take legal action to recover any monies granted.**

Your form and any additional information should be returned to:

**The Secretary  
 The Anthony Gell School Foundation  
 12 Little Bolehill  
 Bolehill  
 Matlock DE4 4GR**

*For office use:*

Date received	Date to Cttee	Decision Y/N	Amount of grant	Date awarded